

**BSTF PLANNING PROJECT  
CLOSEOUT CERTIFICATION CATEGORY II PLANNING PROJECTS**

BSTF Grantee:

Project Name:

Are there any unpaid costs and unsettled third-party claims against the BSTF project?

Yes    No    If yes, describe circumstances and amount:

**GRANTEE CERTIFICATION**

It is hereby certified that all activities undertaken by the Grantee and the assisted business with BSTF funds provided under contract **MT-BSTF-2-** - have been carried out in accordance with said Contract and that:

- A. Proper provision has been made by the Grantee for payment of any and all unpaid costs and unsettled third party claims identified above, all provisions of this contract have been complied with, and there are, to the Grantee's knowledge, no outstanding issues;
- B. The statements and information contained in this Project Completion Report are true and correct;
- C. All records related to grant activities are available on request and will be retained for three years after the date of final closeout approval by the Montana Department of Commerce (MDOC) consistent with the requirements outlined in the Contract and its Assurances. These records will be stored at the following location:
- D. To assist the Department with program performance reporting, the grantee understands they may be required to provide annual project updates for 3 years after the close of the contract;
- E. The information listed below represents the correct BSTF expenditures during the contract period.

BSTF Funds Expended	
Matching Funds Expended	
Total Project Costs	

Authorized Representative CRDC/EDO/Tribe

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_